

## Notice of Meeting

# Social Care Services Board



**Date & time**  
Friday, 20 January  
2017 at 10.00 am

**Place**  
Conference Room  
One, County Hall,  
Kingston upon  
Thames, KT1 2DN

**Contact**  
Andy Spragg or Richard  
Plummer  
Room 122, County Hall  
Tel 020 8213 2673 or 020  
8213 2782

**Chief Executive**  
David McNulty

**We're on  
Twitter:**   
**@SCCdemocracy**

andrew.spragg@surreycc.gov.uk or  
richard.plummer@surreycc.gov.uk

**If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email [andrew.spragg@surreycc.gov.uk](mailto:andrew.spragg@surreycc.gov.uk) or [richard.plummer@surreycc.gov.uk](mailto:richard.plummer@surreycc.gov.uk).**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Andy Spragg or Richard Plummer on 020 8213 2673 or 020 8213 2782.**

### **Elected Members**

Mr Keith Witham (Chairman), Mrs Margaret Hicks (Vice-Chairman), Mr Ramon Gray, Mr Ken Gulati, Miss Marisa Heath, Mr Saj Hussain, Mrs Yvonna Lay, Mr Ernest Mallett MBE, Mr Adrian Page, Mrs Dorothy Ross-Tomlin, Mrs Pauline Searle, Ms Barbara Thomson, Mr Chris Townsend, Mrs Fiona White and Mrs Helena Windsor

### **TERMS OF REFERENCE**

The Social Care Services Board is responsible for overseeing and scrutinising services for adults and children in Surrey, including services for:

- Performance, finance and risk monitoring for social care services
- Services for people with:
  - Special Educational Needs
  - Mental health needs, including those with problems with memory, language or other mental functions
  - Learning disabilities
  - Physical impairments
  - Long-term health conditions, such as HIV or AIDS

- Sensory impairments
  - Multiple impairments and complex needs
- Services for Carers
- Social care services for prisoners
- Safeguarding
- Care Act 2014 implementation
- Children's Services, including
  - Looked After Children
  - Corporate Parenting
  - Fostering
  - Adoption
  - Child Protection
  - Children with disabilities
- Transition
- Youth Crime reduction and restorative approaches

## AGENDA

### 1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

### 2 MINUTES OF THE PREVIOUS MEETING: 9 DECEMBER 2016

(Pages 1  
- 10)

To agree the minutes of the previous meeting as a true and accurate record of proceedings.

### 3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

#### NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

### 4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

#### Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (Monday 16 January 2017).
2. The deadline for public questions is seven days before the meeting (Friday 13 January)
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

### 5 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SCRUTINY BOARD

There are no responses to report.

### 6 HOME BASED CARE REPORT

(Pages  
11 - 14)

**Purpose of the report:** To provide an update on the current status of the Home Based Care (HBC) market in Surrey; and provide an update on the proposed re-commissioning of the Adult Social Care HBC Service in 2017.

### 7 SHORT BREAKS RECOMMISSIONING

(Pages  
15 - 34)

**Purpose of report:** This report provides the Social Care Services Board with an update on the short breaks re-commissioning project along with an opportunity for feedback and comment to inform procurement decisions

and planned formal public consultation from 8 May to 16 June 2017.

**8 REPORT ON ADULT SOCIAL CARE AND CHILDREN'S WORKFORCE** (Pages 35 - 40)

**Purpose of the report:** To provide an update on the impact of the initiatives to improve recruitment and retention of key staff in Adult Social Care and Children's Services.

**9 SURREY SAFEGUARDING ADULT'S BOARD ANNUAL REPORT** (Pages 41 - 116)

**Purpose of report:** To inform the Social Care Services Board of the content of the Surrey Safeguarding Adults Board Annual Report for 2015-2016 and invite the Board to review.

**10 SURREY SAFEGUARDING CHILDREN'S BOARD ANNUAL REPORT** (Pages 117 - 184)

**Purpose of report:** To inform the Social Care Services Board of the content of the Surrey Safeguarding Childrens Board's Annual Report for 2015-2016 and invite the Board to review.

**11 RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME** (Pages 185 - 206)

The Board is asked to review and approve the Forward Work Programme and Recommendations Tracker and provide comment as required.

**12 DATE OF NEXT MEETING**

The next public meeting of the Board will be held at 10.00am on 16 March 2017 at County Hall.

**David McNulty**  
**Chief Executive**

Published: Thursday, 12 January 2017

## **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

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*Thank you for your co-operation*